



Community Corrections Planning Committee Meeting Minutes – February 12, 2013

The meeting was called to order at 4:30 PM.

Members present: Edward D. Philpot Jr., Stephen H. Nedeau, Debra Shackett, Brian Loanes, Maggie Pritchard, David Berry, Angela Bovill and Gary Goudreau.

Absent: John H. Thomas, Daniel Ward.

Approval of minutes: M/Pritchard, S/Loanes to approve the 01/15/13 minutes as written. Unanimous. **Motion carries.**

Presentation of the Functional Planning Report: Due to the schedule, it was agreed that the committee would postpone the public presentation of this report from Ricci Greene Assoc. until they have the proper time to prepare. This will take place sometime after the budget process has been completed for the County. (Mid April)

Next committee meeting: Superintendent Ward had taken a number of photos of the jail. At the next meeting, those will be reviewed as a group. Commissioner Philpot said that he would have some sort of introductory outline prepared for the next meeting for the committee to discuss in preparation of the public presentation. The committee would like to ask Commissioner Maglaras, Strafford County and Superintendent Ross Cunningham, Sullivan County to be a part of this public presentation.

Tour of Sullivan County: Superintendent Ward and Reporter Michael Kitch will travel to Sullivan County for a tour of their facility. Maggie Pritchard stated that she will take a tour of Sullivan County this Friday with their Mental Health Provider and Superintendent Ward. The Committee asked Ms. Pritchard to bring back her ideas from this tour to the next meeting and her thoughts on the role of community health providers in the process.

Committee Meetings: Ms. Pritchard asked if we could change the committee meetings to the 1st and 3rd Tuesdays of the month. Committee agreed. The next scheduled meeting will be on Tuesday, March 5, 2013 and the new schedule will begin.

Public input: Richard Grenier, Gilford shared some institutional history and the fact that the jail was built on sand over a fuel tank in the ground. The committee wants to engage Mr. Grenier and his institutional knowledge. Captain Berry will look to see if there are any old files on the

construction project. They will also check with Dustin Muzzey, Facilities Manager. This begs the question whether the county would qualify for monies from the Brownfield Fund based on the tank in the ground. (Haz mat) Mr. Goudreau said that we should test the site now instead of waiting.

Next meeting: Committee discussed taking a tour of the jail at their next scheduled meeting on March 5th at 4:30 PM to look at the areas of concern, etc. in the facility first hand. Commissioner Philpot will email the introductory outline to Administrator Shackett so that she may distribute for discussion at the 3/5/13 meeting. Mr. Goudreau also recommended posting the photos that the Superintendent has taken to the website for all to see.

Adjourn: M/Nedeau, S/Loanes to adjourn at 5:05 PM. Unanimous. **Motion carries.**

Respectfully submitted,

Angela A. Bovill, Administrative Assistant